

COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse ~ 105 S. Court Street ~ P.O. Box 399 ~ Mio, MI 48647

OFFICIAL MINUTES JANUARY 13, 2009

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON **TUESDAY JANUARY 13, 2009** AT 10:00 A.M. IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioner Stone, Hunt, Kauffman, Marsh, and Trimmer.

Members Excused:

Others Present: 14 members of the public were in attendance.

Chairman Stone called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag.

The Board reviewed the agenda for today's meeting **January 13, 2009 and accepted as presented, with the following additions.

New Business: Building Department-Winter Hours

New Business: **Resolution 2009-001** "To Approve Participation in the Northern MI Community Corrections Advisory Board".

Correspondence: ORV Correspondence from area Oscoda County Real Estate Professionals & A letter from a Comins Resident.

Kauffman/Hunt a motion to accept the agenda for **January 13, 2009** with noted additions.
2009-001 5 ayes: 0 nays: **Motion Carried.**

The Minutes of **December 23, 2008 were reviewed and approved, as presented.

Hunt/Kauffman a motion to approve the minutes from the Regular B.O.C Meeting held on
2009-002 **December 23, 2008** as presented.
5 ayes: 0 nays: **Motion Carried.**

Public Comments:

Ms. Tammy Emig asked the Board to consider changing their Board Meetings to one day and one night meeting. Also, Ms. Emig withdrew her name as an applicant for the Park Board openings.

Organizational Meeting:

**At this time the Board held their annual Organizational Meeting. County Clerk Jeri Winton asked for nominations for the Chairman of the Board for 2009 and Commissioner Joe Stone was unanimously re-elected to the position. The Board also voted to appoint Commissioner Michael Hunt as Vice Chairman for 2009. The remaining motions are required at the Organizational Meeting and are as follows:

Hunt/Kauffman a motion to accept the nomination for Joe Stone as the 2009 Board

- 2009-003** of Commissioners Chairman, close the nomination, and appoint Joe Stone as the Boards Chairman.
5 ayes: 0 nays: **Motion Carried.**
- Stone/Marsh
2009-004** a motion to accept the nomination for Michael Hunt as the 2009 Board of Commissioners Vice-Chairman, close the nomination, and appoint Michael Hunt as the Boards Vice-Chairman.
5 ayes: 0 nays: **Motion Carried.**
- Kauffman/Hunt
2009-005** a motion to continue to hold the 2009 Regular Board of Commissioner's Meetings on the 2nd and 4th Tuesday of the Month at 10:00 a.m.
5 ayes: 0 nays: **Motion Carried.**
- Hunt/Kauffman
2009-006** a motion to accept the 2009 Claims & Audit Schedule for Oscoda County, as presented by the County Clerk's Office.
5 ayes: 0 nays: **Motion Carried.**
- Hunt/Kauffman
2009-007** a motion to accept the 2009 Holiday Schedule for Oscoda County designated by the Michigan Supreme Court, also to include ½ day Paid Holiday on Good Friday and full-day Paid Holiday on Easter Sunday for Ambulance Employee's who work that day.
5 ayes: 0 nays: **Motion Carried.**
- Kauffman/Hunt
2009-008** a motion to accept the 2009 Board of Commissioner's assigned Committee Appointments, as presented.
5 ayes: 0 nays: **Motion Carried.**
- Hunt/Kauffman
2009-009** a motion to designate Citizens Bank as the depository for County Funds, for the FY2009.
5 ayes: 0 nays: **Motion Carried.**
- Hunt/Marsh
2009-010** a motion to designate, the Oscoda County Web Site as the public notification of record with the County Herald as the advertising newspaper of record for the FY2009.
5 ayes: 0 nays: **Motion Carried.**
- Hunt/Kauffman
2009-011** a motion to designate the County Clerk's Office as the location, for the public, to obtain copies of Official Minutes, for the FY2009.
5 ayes: 0 nays: **Motion Carried.**
- Kauffman/Hunt
2009-012** a motion to refer to the Robert's Rules of Order, in 2009, for procedural guidelines, for the FY2009.
5 ayes: 0 nays: **Motion Carried.**
- Kauffman/Hunt
2009-013** a motion to adopt, review and update the Oscoda County Commissioner's Bylaws and Rules of Procedures, for the FY2009.
5 ayes: 0 nays: **Motion Carried.**

Appointments:

**Ms. Cesalee Kuffel, MSU Extension, and Mr. Rusty Ebling, presented the Board with an up-dated version of the 4-H "Wild Things" Youth Environmental Stewardship Program that now includes fire prevention, per the new regulations of Title III. They are requesting Title III Funds for the 2009 Program, in the amount of \$4,500.00, however the percentage of fire prevention included in their program, covered by Title III funds, still won't cover the total amount to run the program. Commissioner Hunt will continue to research the "Wild Things" Program

and how Title III Funds can be used. Commissioner Kauffman stated that there is a strong possibility of the County subsidizing the funding of the program. The Board will review at a later date.

**Mr. Casey Pullum, Ambulance Director, addressed the Board requesting the authorization to purchase Lifepak Equipment in the amount of \$16,898.70. Mr. Pullum stated that this equipment is standard in EMS and is required on all ALS vehicles and with the Oscoda County Ambulance Service moving toward becoming an ALS (Advanced Life Support) Department it is highly recommended to have this equipment. Also, Mr. Pullum asked the Board to compensate 50% of the cost of a EMS Specialist Class estimated to be \$550.00 plus books per person, and allow County employee's or residents who qualify and are interested in the EMS Specialist Class to sign a contract with the Oscoda County Ambulance Service Department.

**Hunt/Kauffman
2009-014** a motion to authorize the Ambulance Department to purchase Lifepak Equipment, estimated at \$16,898.70, to be paid out of the Ambulance Equipment Budget, Special Fund (102), as presented and recommended by the Ambulance Director, Casey Pullum.

Roll Call Vote: Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

**Hunt/Trimmer
2009-015** a motion to support 50% of the Ambulance Departments EMT Specialist Class, to be paid out of the Ambulance Departments Budget (210), with a signed contract that is agreed upon between the Ambulance Department and the student.

Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

Old Business:

New Business:

**The Board received a letter from the Building Department Inspector, Tim Whiting, requesting changing the Building Departments Office Hours for the Winter; until April. Also, discussed was the return and hours of the Building Department Secretary, Nicole Yoder. The following motions were made.

**Hunt/Trimmer
2009-016** a motion to amend **Motion 2008-359** made at the December 23, 2008 Board of Commissioners Meeting, by changing the end date from 2/15/2009 to immediately, 01/13/2009.

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes. **Motion Carried.**

**Hunt/Trimmer
2009-017** a motion to accept the Winter Hours for the Building Department Office; Monday 8 a.m. to Noon, Tuesday & Wednesday and Thursday 8 a.m. to 4 p.m. and Fridays 8 a.m. to Noon, effective immediately 01/13/09.

5 ayes: 0 nays: **Motion Carried.**

**The Board tabled the AFLAC, Flex Plan Benefit discussion, until the next Board meeting scheduled January 27, 2009, to allow Commissioner Hunt to research.

**The Board received a letter from the EDC Board that included a list of EDC Members with their recommendations requesting the B.O.C accept the resignation of one EDC Board member, re-appoint seven -(7) existing EDC Board Members and appoint two new EDC Board members. Also, discussed was the request to add a "Member at Large" Board Member by changing the EDC by-laws. After discussion, Commissioner Marsh made the following motions.

**Marsh/Hunt
2009-018** a motion to accept the resignation of Mr. Allen Vallad and to reappoint the following EDC Board Members; Frank Cowger, William Henahan, Violet Ward, Sandra Suchland, Brenda Moore, Debora Slayton and Gail Farley as

recommended by the EDC Board.

5 ayes: 0 nays: **Motion Carried.**

**Marsh/Hunt
2009-019** a motion to accept the recommendation of the EDC Board to change their by-laws to include a “Member at Large” Board Member.

Roll Call Vote: Trimmer, no; Hunt, no; Kauffman, no; Stone, no; Marsh, no. **Motion Failed.**

**Marsh/Hunt
2009-020** a motion to appoint Tammy Emig as a new member of the EDC Board as recommend by the EDC Board.

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes, **Motion Carried.**

Judge Root asked the Board to adopt a resolution that would allow Oscoda County to participate in the Northern Mi Community Corrections programs and services that would provide alternatives to incarceration of low-risk and nonviolent offenders. Judge Root stated this is the first step and both Judge Bergeron and Yenior are very supportive of this program. Commissioner Stone asked Commissioners Kauffman to continue to represent Oscoda County and he would be the alternate. The Board adopt **Resolution 2009-001 “To Approve Participation in the Northern Mi Community Corrections Advisory Board” as presented.

RESOLUTION 2009-001

To Approve Participation in the Northern Mi Community Corrections Advisory Board

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board’s NMCCAB) fiscal agent and manager, and

WHEREAS, the NMCCAB is comprised of Cheboygan, Crawford, Oscoda, Otsego, and Presque Isle Counties funded by a grant through the Department of Corrections, Office of Community Corrections, and

WHEREAS, Oscoda County is a member of NEMCOG and wishes to participate with NMCCAB’s programs and services to provide alternatives to incarceration of low-risk, nonviolent offenders, and

WHEREAS, Oscoda County will appoint a member of the County Board to the Northern Michigan Community Corrections Advisory Board,

THEREFORE BE IT RESOLVED, that Oscoda County hereby approves participation in the Northern Michigan Community Corrections Advisory Board that is administered through NEMCOG.

Motion #2009-021 Moved by Commissioner Kauffman and supported by Commissioner Trimmer to adopt the above Resolution at a Regular meeting of the Oscoda County Board of Commissioners held on **January 13, 2009.**

Roll Call Vote: **Commissioner Marsh, yes.
Commissioner Trimmer, yes.**

Commissioner Hunt, yes.
Commissioner Kauffman, yes.
Commissioner Stone, yes.

RESOLUTION #2009-001 DECLARED ADOPTED

“To Approve Participation in the Northern Mi Community Corrections Advisory Board”

Joseph L. Stone, Chairman
Oscoda County Board of Commissioners

STATE OF MICHIGAN }
COUNTY OF OSCODA }

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Oscoda County Board of Commissioners held on **Tuesday, January 13, 2009**, and that the said minutes are on file in the office of the Oscoda County Clerk and are available for public inspection.

Jeri Winton, Oscoda County
Clerk/Register of Deeds

Kauffman/Trimmer 2009-021 a motion to adopt **Resolution 2009-001** “To Approve Participation in the Northern MI Community Corrections Advisory Board”.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman; yes, Stone, yes. **Motion Carried.**

Financial:

** The Board reviewed a letter from Mr. Dan Kauffman, Digital Genesis, requesting compensation to cover extra expense due to some unforeseen problems he had when attempting to replace the new file server, approved back in September. Mr. Kauffman stated that he has run into a file sharing problem and has called for support from Harris, Dell and eventually called, Mr. Kim Reiss, an very experienced IT from Reiss Technical Services, unfortunately the problem still exist and no one seems to know what the problem is. Both Commissioner Stone and Marsh felt Mr. Kauffman should stand by his quote approved back in September, however Commissioner Trimmer stated that sometimes unforeseen problems occur. Commissioner Marsh asked Mr. Kauffman’s what his plans are now? Mr. Kauffman stated he will start from scratch and if that does work he may have to return the new server for another one. Also, discussed was the request for phone reimbursement for use of Mr. Kauffman’s cell phone, after some discussion the following motions were made.

Kauffman/Hunt 2009-022 a motion to compensate Dan Kauffman, Digital Genesis, in the amount of \$1,575.00 + \$71.00 for services rendered by Reiss Technical Services, total amount **\$1,646.00** to be paid out of the General Fund (115) Expense line 101-115-734.00 (Digital Genesis), and so amend the 2008 Budget.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

Trimmer/Hunt a motion to authorized the County Clerk’s Office to reimburse Dan Kauffman for

2009-023 use of his personal cell phone for Oscoda County Business, in the amount of \$50.00 per month, to be paid out of the General Fund (258) IT/Gov Phone Expense Line, and so amend the 2009 Budget.
Roll Call Vote: Hunt, yes; Kauffman, no; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

Hunt/Trimmer a motion to authorize the County Treasurer's Office to create a new phone expense
2009-024 line for General Fund (258) IT/Gov.
5ayes: 0 nays: **Motion Carried.**

Hunt/Trimmer a motion to move \$600.00 from Contingency to the General Fund (258) IT/Gov.
2009-025 Phone Expense Line, and so amend the 2009 Budget.
Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

**The Board received a request from Mr. Kendall to waive the collection of fees and interest for some Oscoda County Residents and create the 2009 Tax Revolving Fund. The following motions were made.

Kauffman/Hunt a motion to waive the collection of fees and interest to those Senior
2009-026 Citizens, Paraplegic, Quadriplegic, eligible Servicemen, Veterans, and Widows, Blind Persons and those who are Permanently Disabled that has applied for a Homestead Property Tax Credit until 05/01/09.
Roll Call Vote: Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

Hunt/Kauffman motion to create the 2009 Tax Revolving Fund for the purpose of
2009-027 purchasing the 2008 delinquent taxes, funding it with the uncommitted Reserve of Fund (616), and creating a GOF at Citizens Bank.
Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

The Claims & Audit Docket, presented by the Clerks Office, dated for **January 13, 2009 was approved, in the amount of **\$\$103,865.18.**

Kauffman/Hunt a motion to accept Claims & Audit Docket, for **January 13, 2009** presented by
2009-028 the Clerk's Office, in the amount of **\$103,865.18.**
Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

- **Elmer Township Board- ORV
- **O.C.R.R.A, Bob Matteson-ORV Up-date
- **ORV Correspondence from area Oscoda County Real Estate Professionals
- **A letter from a Comins Resident.

Committee Reports:

Commissioner Stone:

- **Attended District Health Department#2 Budget Meeting-
- **Attended the MTA Meeting-ORV's Discussed . MTA supports the majority of the links suggested. Big Creek & Mentor have scheduled Public Hearings in the near future.
- **Met with the Ambulance Director, Casey Pullum- Department goals discussed.
- **Met with Mr. Phil Durst, MSU Extension, along with Commissioner Hunt to review language in the Mentor Program Agreement.
- **Met with the County Clerk, Sheriff, Building Department Inspector and Motor pool Supervisor-

Discussed County Business.

Commissioner Hunt:

- **Attended District Health Department#2 Budget Meeting-Reduced budget by changing the DHS#2 Health Insurance Policy & reducing the number of Home Health visits. DHS Board working with the Union to implement possible voluntary layoffs and reducing employee working hours.
- **Met with Mr. Phil Durst, MSU Extension, along with Commissioner Stone to review language in the Mentor Program Agreement.
- **Attended the N. Michigan Substance Abuse Meeting-

Commissioner Kauffman:

- **Attended Park Board Meeting- New Board Members discussed.
- **Attended Landfill Personnel Committee Meeting-employee resigned, position will not be filled at this time.

Commissioner Marsh:

- **Attended Park Board Meeting-First meeting, introduced to Board members. Discussed for FY 2009 Soil Erosion Project, Park Operations, Night-time Security and reviewed mower bids.
- **Attended EDC Board Meeting-First meeting, introduced to Board members. Discussed changing bylaws and Board appointments, voted on new EDC Board Members.

Commissioner Trimmer:

- **Attended the MTA Meeting-ORV's Discussed and Recycling. MTA supportive of a recycling program.
- **Attended Council on Aging- First meeting, introduced to Board members. Discussed FY 2009 Budget and projects.

Public Comments:

**Mr. Bob Matteson, O.C. R.R.A., presented a report giving an ORV up-date on behalf of the ORV Committee. Mr. Matteson also stated the ORV Trailhead on 8th street is being looked at changing the exit entrance. Mr. Ron Bruner stated that the Road Commission has received a DNR grant for shoulder repairs on the current ORV links. A Resident recommended that townships go back to collecting donations for recycling. Perry Lake resident stated he does not agree with the way the County is going about obtaining the easement needed for the Perry Lake project. Sheriff Grace asked if employee's could be notified when the County changes something to do with employee's Health Insurance, to eliminate confusion. Tammy Emig thanked the Board for her appointment to the EDC Board.

Chairman Stone adjourned the meeting. [12:20 p.m.]

**Next Meeting Scheduled for
Tuesday, January 27, 2009
at 10:00 a.m.**

Joseph L. Stone, Chairman

Jeri Winton, County Clerk