

COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse ~ 105 S. Court Street ~ P.O. Box 399 ~ Mio, MI 48647

OFFICIAL MINUTES JANUARY 27, 2009

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON **TUESDAY JANUARY 27, 2009** AT 10:00 A.M. IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioner Stone, Hunt, Kauffman, Marsh, and Trimmer.

Members Excused:

Others Present: 22 members of the public were in attendance.

Chairman Stone called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag.

The Board reviewed the agenda for today's meeting **January 27, 2009 and accepted with the following additions.

Claims & Audit: Add PBS Invoice

Closed Session: Real Estate- Perry Lake (Open Meetings Act 176 PA 267, MCL 15.261 et seq.- Section X - #1).

Kauffman/Hunt a motion to accept the agenda for **January 27, 2009** with noted additions.
2009-029 5 ayes: 0 nays: **Motion Carried.**

The Minutes of **January 13, 2009 were reviewed and approved, as presented.

Hunt/Trimmer a motion to approve the minutes from the Regular B.O.C Meeting held on
2009-030 **January 30, 2009** as presented.
5 ayes: 0 nays: **Motion Carried.**

Public Comments:

Appointments:

**Mr. William Kusey, Park Board Chairman, addressed the Board giving some of the Park Board goals for the FY2009. Mr. Kusey stated that the Park Board will work towards up-dating their by-laws and review Park Operations. The Park Board will focus on a erosion project and would like to purchase a new mower for the Park, however it was discussed that the County would donate the Maintenance Departments Lawnmower to the Park. Also, Mr. Kusey asked the Board to accept the Park Boards recommendations for new Park Board Members. In closing Mr. Kusey acknowledged Mr. Dan Money, Park Manger, for a job well done and thanked the Board for their time and on behalf of the Park Board, Mr. Kusey stated we look forward to working with the Board of Commissioners in the future. Commissioner Kauffman made the following motion:

Kauffman/Marsh a motion to accept the recommendations of the Oscoda County Park Board and
2009-031 appoint Vi Ward, Fred Gottshalk, and Glen Guiles as new members to the Park Board
for three- (3) year term, ending January 2012.

5 ayes: 0 nays: **Motion Carried.**

**Mr. Terry Kaye & Douglas Roehm, Strategic Benefit Services, presented the Board with a proposal for Health Insurance. At a previous meeting, Commissioner Stone, Commissioner Hunt and Jeri Winton, County Clerk, met with Mr. Kaye and reviewed different options and price structures. At today's meeting Mr. Kaye and Mr. Roehm addressed the rest of the Board presenting several different options, with their recommendation for the Board to consider changing from a PPO3 to a PPO12, PPO14 or PPO15, all with minor differences. The major difference is the increase in deductible/coinsurance coverage, the County could save up to 16% in premiums, the County would remain with their current third party administrator and continue to reimburse employee's after they have reached their responsibility of \$300/\$600. The Prescription and Vision would remain the same, however Dental has a rollover plan that could benefit employees, also presented were quotes for Short & Long Term Disability. Mr. Kaye and Mr. Roehm stated that Strategic Benefit Services website technology could save countless hours of administrative time by giving you your own Employee Benefits Link that will have all the information and forms your employees will need. The Board will review all the information provided by Mr. Kaye and Mr. Roehm, Strategic Benefit Services, to compare and consideration, for a possible future change in Oscoda County Health agents and coverage.

**Mr. Tim London, Coordinator of Oscoda County Emergency Management, gave his Quarterly Report and a review of 2008. The report included Major Activities, Recurring Meetings and Memberships, Major Upcoming Events, 2009 Goal Status, and the Emergency Managements Mission & Vision Statement.

Kauffman/Hunt a motion to accept Mr. Tim London's, Emergency Management Coordinator,
2009-032 Quarterly Report and FY2008 review, as presented.

5 ayes: 0 nays: Motion Carried.

**Ms. Chris Gerber, Equalization Director, presented a letter from the State of Michigan Department of Treasurer in regards to the State Tax Commission Assessment Rolls for Comins Township. The County has the right to bill the Township for the reappraisal work for 2008, completed by the Equalization Department. Ms. Gerber is asking the Board to consider waiving this fee for Comins Township. After some discussion, Commissioner Kauffman made the following motion.

Kauffman/Trimmer a motion to waive the 2008 Comins Township Reappraisal Equalization
2009-033 Assistance Costs, in the amount of \$2,554.45, as recommend by Chris Gerber,
Oscoda County Equalization Director.

Roll Call Vote: Stone, no; Marsh, yes; Trimmer, yes;
Hunt, no; Kauffman; yes, **Motion Carried.**

**Mr. Casey Pullum, Ambulance Director, addressed the Board requesting the authorization to purchase Image Trend, software that the State of Michigan has elected to use for electronic reporting in the amount of \$4,200.00, with a yearly license fee/support of \$1,200.00. Mr. Pullum stated that the software will replace our paper reporting system on the current laptops used in three rigs; the other two rigs will continue to use paper until the Ambulance Department can purchase two more laptops. Also, Commissioner Stone stated after meeting with Mr. Pullum and Ms. Susan Avery, who has been assisting Mr. Pullum during this transition, Ms. Avery's extra hours could be reduced to ten- (10) for Mr. Pullum's remaining 90 days. Commissioner Stone also wanted the Board to acknowledge Ms. Avery for her dedication and thanked her, personally, for stepping up to the plate when the Oscoda Ambulance Department needed it. The following motions were made:

**Hunt/Kauffman
2009-034** a motion to authorize the Ambulance Department to purchase the software (Image Trend), estimated at \$4,200.00, and to include the payment of a annual fee in future budgets of approximately \$1,200.00, to be paid out of the Ambulance Equipment Budget, Special Fund (102), as presented and recommended by the Ambulance Director, Casey Pullum.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman; yes, Stone, yes. **Motion Carried.**

**Kauffman/Hunt
2009-035** a motion that supersedes Motion 2008-179, and will pay Ms. Susan Avery, Oscoda County EMT, (36 hrs full- time Steelworkers Union Employee), an additional 10 hours per week, at her current hourly rate (at time and half over 40 hours), on a temporary basis, effective February 2, 2009.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone; yes, Marsh, yes. **Motion Carried.**

**Ms. Jennifer Martin and Mr. Brian Cote, Cadillac Insurance Center, Inc, presented the Board with a proposal for Health Insurance. At a previous meeting, Commissioner Stone, Commissioner Hunt, and Jeri Winton, County Clerk, met with Ms. Martin and Mr. Cote and reviewed different options and price structures. At today's meeting Ms. Martin and Mr. Cote spoke of more on what Cadillac Insurance could offer from being their own third-party administrator to a "Smart Card", which could be used to simplify the employee reimbursement for prescriptions to doctor visits. Also, the Dental would change to Delta Dental, which our local Dentist participate, and vision would change to every 12 months rather than every 24 months; also Inmate billing was discussed and HIPPA concerns. The Board will review all the information provided by Ms. Martin and Mr. Cote, Cadillac Insurance Center, Inc, to compare and consideration, for a possible future change in Oscoda County Health agents and coverage.

Old Business:

**The Board, at their last meeting, approved the FY2009 B.O.C Meeting dates, however to confirm that Tuesday February 10, 2009 B. O.C Meeting has been changed to Thursday, February 12, 2009 due to the MAC Conference. The following motion was made.

**Kauffman/Trimmer
2009-036** a motion advertise the change of the Tuesday February 10, 2009 Board of Commissioners Meeting to Thursday, February 12, 2009 at 10:00.

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Hunt did some research on the AFLAC Flex Plan and discovered that Oscoda County did not meet the deadline, which was December 31, 2008, to renew and/or add other interested employees. Commissioner Hunt stated between timing and miscommunication among all parties involved we simply missed the deadline, therefore he made the following motion.

**Hunt/Kauffman
2009-037** a motion to discontinue the AFLAC Flex Plan, effective January 1, 2009.

5 ayes: 0 nays: **Motion Carried.**

New Business:

**Mr. William Kendall, County Treasurer, presented to the Board the Oscoda County 4th Quarter 2008 Investment Report and gave an overview of the FY2008.

**Kauffman/Hunt
2009-038** a motion to accept the 4th Quarter 2008 Investment Report and FY2008 review, as presented by Mr. William Kendall's, County Treasurer,

5 ayes: 0 nays: **Motion Carried.**

**The Board received a new contract to review and approve from Manatron, Inc., which provides the Treasurer and Equalization Departments with software, hardware, and support services. After some discussion and with the recommendation of the County Treasurer, Mr. William Kendall, the Board approved for another three years.

**Hunt/Marsh
2009-039** a motion to accept the contract between Oscoda County and Manatron, Inc, for software, hardware and services, in the amount of \$36,240.00 per year for a three – (3) year contract, effective January 1, 2009 as recommended by the County Treasurer, Mr. William Kendall.

Roll Call Vote: Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

** Commissioner Stone discussed with the Animal Control Officer, Mr. Robert Berney (Pee wee), about hiring a temporary Animal Control Officer, to work in conjunction with the Sheriff's Department to oversee the duties of the Animal Control Officer while he is off work, per Doctor orders. Commissioner Stone asked Commissioner Kauffman and Commissioner Marsh to schedule a meeting with Mr. Berney to discuss some goals and the future of Animal Control. In the mean time, the Board approved advertising for a part-time temporary Animal Control Officer. Commissioner Kauffman and Commissioner Marsh along with Sheriff Grace will conduct the interviews and bring back a recommendation to the entire Board in the near future.

**Kauffman/Hunt
2009-040** a motion to advertise for two weeks for a Temporary Animal Control Officer starting March 2, 2009 until further notice, 24 hrs per week, at \$9.00 per hour.

Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

**Commissioner Stone present the Board with a report showing Oscoda County Residents have saved over \$15,000.00 with the NACO Prescription Drug Card Discount Card Program, since the Board approved over a year ago.

Financial:

**After review of the FY2008 Special Funds, it was discovered that three Special Funds were looking at a deficient fund, end of year, balance. Therefore it is the recommendation of the County Treasurer, Mr. William Kendall, to appropriate the necessary funds. A total of \$171,193.00 will be moved from the Revenue Sharing Fund and \$23,107.00 from the DTRF, a total of \$194,300.00 with \$190,000.00 of the total appropriated to Child Care (292), the balance of \$3,500.00 to ROD (256), and \$800.00 to Law Library (269) to avoid a fund deficient.

**Hunt/Kauffman
2009-041** a motion authorize the County Treasurer to appropriate \$171,193.00 from Revenue Sharing Fund and \$23,107.00 DTRF to eliminate the 2008 Fund deficient for Special Fund 292 (Child Care) (256) Rod and (269) Law Library.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

**The Board reviewed the request for a wage increase for FY2009 for the County Clerk, Treasurer, and Sheriff. Commissioner Stone stated at the Budget workshops held back in November a wage increase was discussed, however the wage for elective officials was set and approved for the FY2009 back before

the primary. The County Clerk & Treasurer and Sheriff all felt that a annual wage increase is justified, for at least what the Board approved for Managers, which was a 2.5%. After a lot of discussion it was the census of the entire Board to leave their wages as is and in the future do a comparison of the surrounding Counties Elective Officials wages & benefits and review during the Budget process for FY2010, for a possible annual wage increase.

**The Board received a request from the Treasurer, on behalf of the Ambulance Department, to create a new expense line for Ambulance Dues. Also, the Board received a letter from Mr. Casey Pullum, Ambulance Director, requesting several Ambulance accounts be sent over to collections and to write off three accounts. The following motions were made.

**Hunt/Kauffman
2009-042** a motion to authorize the County Treasurers Office to create a new expense line (Ambulance Dues), as requested by the Oscoda County Ambulance Department.
Roll Call Vote: Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

**Hunt/Kauffman
2009-043** a motion to authorize the Ambulance Department to send several Ambulance accounts to collections totaling \$12,075.52 and allow the Ambulance Department to write off deceased accounts, in the amount of \$1,350.00, as requested by Mr. Casey Pullum, Ambulance Director.
Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

**The Board received a letter from the Prosecutor, Kathleen Solomon, regarding the 2009 Annual Crime Victim Services Grant that is allocated for their office to spend on office supplies that are used for Crime Victim Services. Ms. Solomon, is asking the Board to amend the Prosecutors Attorney Office budget (229), in the amount of \$200.00, to reflect that Grant.

**Kauffman/Hunt
2009-044** a motion to amend the 2009 Budget to reflect \$200.00 from the 2009 Crime Victim Service Grant, allocated to the Prosecuting Attorney Office, for Office Supplies (Expense Line# 101-229-729.00).
Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman; yes, **Motion Carried.**

**The Board received a quote from Mr. Joe Breagh, Maintenance Supervisor, on behalf of the County Courthouse Building, to replace their copier.

**Hunt/Kauffman
2009-045** a motion to accept the bid from A-Tech, Office Equipment, Inc for a new copier, in the amount of \$2,199.00, to be placed at the Courthouse Building, to be paid out of expense line 101-115-775.00 (Gov't Amin. Non-Capital Equipment).
Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

Expenditures received from the Clerk's office for the month of **December 2008 were reviewed and approved, as presented.

DECEMBER 2008

PAYROLL

EXPENSES

TOTAL

General Fund	\$126,536.76	\$169,126.29	\$295,663.05
Ambulance Equip		\$125.37	\$125.37
Sheriff Equip		\$3,406.49	\$3,406.49
911 Emergency	\$7,797.34	\$2,669.95	\$10,467.29
Officer Training		\$0.00	\$0.00
Park Fund	\$2,917.60	\$354.23	\$3,271.83
D.A.R.E.		\$0.00	\$0.00
Ambulance Fund	\$21,434.36	\$25,875.81	\$47,310.17
Friend/Court	\$2,878.03	\$4,138.76	\$7,016.79
Public Guardian	\$0.00	\$46.24	\$46.24
Fairgrounds		\$10,336.43	\$10,336.43
Smith Lake		\$0.00	\$0.00
Hazmat		\$336.62	\$336.62
Historical Comm.	\$0.00	\$38.58	\$38.58
Gypsy Moth		\$940.00	\$940.00
Public Improvement		\$0.00	\$0.00
Building Dept.	\$3,453.72	\$7,599.84	\$11,053.56
R.O.D. Automation		\$5,000.00	\$5,000.00
Drug Law Enforcement		\$0.00	\$0.00
Law Library		\$247.99	\$247.99
Library	\$3,793.97	\$3,042.17	\$6,836.14
Council/Aging		\$12,024.88	\$12,024.88
EDC Revolving Loan		\$0.00	\$0.00
RSRF		\$171,193.00	\$171,193.00
Social Services		\$238,147.46	\$238,147.46
Child Care		\$39,503.56	\$39,503.56
Soldiers & Sailors		\$2,300.00	\$2,300.00
Veterans Trust		\$0.00	\$0.00
Airport		\$1,791.85	\$1,791.85
Youth Service		\$0.00	\$0.00
Tax Revolving		\$1,917.41	\$1,917.41
Summer Tax	\$0.00	\$0.00	\$0.00
<i>SUB TOTALS</i>	\$168,811.78	\$700,162.93	\$868,974.71
Road Commission			\$105,156.44
Grand Total		\$974,131.15	

**Kauffman/Hunt
2009-046** a motion to accept the Expenditures for the month of **December 2008**, in the amount of **\$868,974.71**, as presented by the Clerk's Office.

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman; yes, **Motion Carried.**

The Claims & Audit Docket, presented by the Clerks Office, dated for **January 27, 2009 was approved with the addition of a invoice from Professional Benefits Services (PBS), total Claims & Audit is **\$38,549.37**.

**Hunt/Kauffman
2009-047** a motion to accept Claims & Audit Docket, for **January 27, 2009** presented by the Clerk's Office, and to include invoice from PBS (Professional Benefits Services) in the amount of \$522.75, total Claims & Audit **\$38,549.37**.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman; yes, Stone, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**Letter received from Peggy Ebert-ORV Route MC-14

Committee Reports:

Commissioner Stone:

- **Attended a meeting with Mr. Steve Goldman, Forest Service, and the entire Board to discuss the RAC Committee & Title II.
- **Attended a meeting with Cadillac Insurance, TEK Service, Inc., and Employee Benefit Solutions, Inc., along with Commissioner Hunt and Jeri Winton, County Clerk, regarding County Health Insurance.
- **Attended a meeting with the County Treasurer along with Commissioner Hunt on the FY2008 Budget.
- **Attended a meeting with Mr. William Kusey & Paul Perry, Chair & Vice-Chair Park Board, along with Commissioner Marsh- Discussed the Oscoda County Park & Smith Lake.
- **Attended District Health Department#2 Meeting-
- **Attended the Big Creek "ORV Public Hearing" –Low attendance.
- **Met with the Ambulance Director, Casey Pullum- New Ambulance was on display.
- **Attended the STING Meeting-
- **Attended the Soil Conversation Districts Pancake Brunch.
- **A meeting is scheduled for February 2, 2009 with Northern Tool Inc.

Commissioner Hunt:

- **Attended a meeting with Mr. Steve Goldman, Forest Service, and the entire Board to discuss the RAC Committee & Title II.
- **Attended a meeting with Cadillac Insurance, TEK Service, Inc., and Employee Benefit Solutions, Inc., along with Commissioner Stone and Jeri Winton, County Clerk, regarding County Health Insurance.
- **Attended a meeting with the County Treasurer along with Commissioner Stone on the FY2008 Budget.
- **Attended Landfill Meeting- Organizational Meeting- Nominated for Vice-Chairman, Alpena nominated for Chair and Montmorency nominated as Secretary. Gasification presentation at their next meeting.
- **Attended District Health Department#2 Meeting- Adopted Budget. Met with Union on Non-Economic Issues. Looking into adding a link to the County Web Site to assist local residents with DHS#2 information and forms. The "Non-Smoking" issue will be presented again in the near future. Commissioner Hunt also asked the Board for the County to consider paying for their District Health Representatives per-diems. The following motion was made.

**Hunt/Kauffman
2009-048** a motion for Oscoda County to pay the per-diems for their appointed District Health Department #2 Board Members, at the Counties current per-diem rate, contingent upon all four counties representing District Health Department #2 agree to do the same.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

Commissioner Kauffman:

- **Attended a meeting with Mr. Steve Goldman, Forest Service, and the entire Board to discuss the RAC Committee & Title II.
- **Attended Landfill Meeting- Suggested the Board consider lowering their Per-Diems & Mileage-Motion Failed. Asked this Board to consider to do the same.
- **Attended MI Northern Counties Meeting-Nominated Vice-Chair Stimulus Package & 911 Surcharges discussed.
- **Attended Comins Township Meeting- Opening all Roads for ORV's discussed. Keeping the revenue generated by ticketing in the County.
- **Attended a Special Park Board Meeting- Voted on new Board Members.

Commissioner Marsh:

- **Attended a meeting with Mr. Steve Goldman , Forest Service, and the entire Board to discuss the RAC Committee & Title II.
- **Attended a meeting with Mr. William Kusey & Paul Perry, Chair & Vice-Chair Park Board, along with Commissioner Stone- Discussed the Oscoda County Park & Smith Lake.
- **Attended Library Board- First meeting, introduced to Board members. Ms. Linda Wyckoff retired from the Board, placing an Ad in paper to replace. Discussed FY2009 Projects.
- **Attended the Citizens Ambulance Advisory Board- First meeting, introduced to Board members. Discussed 911 Signs and FY2009 Projects and goals. Reviewed By-laws.
- **Attended EDC Board Meeting-Elected Officers and set terms. Nominated as Vice Chair. Selected subcommittees to assist with projects, like the Farmers Market, Community Garage Sale for Memorial weekend out at Fairgrounds, and Smith Lake.
- **Attended a Special Park Board Meeting-Voted on new Board Members.

Commissioner Trimmer:

- **Attended a meeting with Mr. Steve Goldman , Forest Service, and the entire Board to discuss the RAC Committee & Title II.
- **Attended the Housing Commission Meeting- First meeting, introduced to Board members. Held their Organizational Meeting and discussed FY2009 Projects.
- **Attended the DHS Meeting- First meeting, introduced to Board members.
- **Attended the MSUE Advisory Meeting- First meeting, introduced to Board members. Held Organizational Meeting and discussed FY2009 Projects.
- **Attended the Human Service Council Meeting- First meeting, introduced to Board members. Mentoring Program Discussed.

Public Comments:

- **Perry Lake Resident stated the article in the paper regarding the Perry Lake Project and the Brown's was misleading.

Closed Session:

- **Commissioner Stone called for a Closed Session, posted 18 hours prior to the meeting, and added by Commissioner Kauffman to the Agenda at the beginning of the B.O.C Regular Scheduled Meeting January 27, 2009, for Real Estate- Perry Lake. (Open Meetings Act 176 PA 267, MCL 15.261 et seq. - Section X - #1)

Kauffman/Trimmer 2009-049 a motion to adjourn the Regular Board of Commissioners Meeting (1:40 p.m.) and go into Closed Session for Real Estate (Perry Lake).

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes;
Hunt, yes; Kauffman; yes, **Motion Carried.**

Kauffman/Hunt
2009-050 a motion to adjourn the Closed Session (2:30 p.m.) for Real Estate (Perry Lake) and return to the Regular Board of Commissioners Meeting.
5 ayes: 0 nays: Motion Carried.

**Commissioner Kauffman made the following motion after returning from closed session.

Kauffman/Trimmer
2009-051 a motion to allow Mrs. Kathleen Solomon, County Attorney, to schedule a meeting, in closed session, with Mr. & Mrs. Jason and Laura Brown and Catherine Brown along with their attorney Mr. Keith E. Moir to negotiate a possible settlement before moving forward with condemnation procedures.
5 ayes: 0 nays: Motion Carried.

Chairman Stone adjourned the meeting. [2:35 p.m.]

**Next Meeting Scheduled for
Thursday February 12, 2009
At 10:00 a.m.**

Joseph L. Stone, Chairman

Jeri Winton, County Clerk