

COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex --- 311 Morenci Street --- P.O. Box 399 --- Mio, MI 48647

OFFICIAL MINUTES SEPTEMBER 8, 2009

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON **TUESDAY SEPTEMBER 8, 2009** AT 10:00 A.M. IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Stone, Hunt, Kauffman, Marsh, and Trimmer.

Members Excused:

Others Present: 9 members of the public were in attendance.

Chairman Stone called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

The Board reviewed the agenda for today's meeting **September 8, 2009 and approved with one addition.

Financial: Sheriff- New Hire Request.

Kauffman/Marsh a motion to accept the agenda for **September 8, 2009** with one noted addition.
2009-260 5 ayes: 0 nays: **Motion Carried.**

The Minutes of **August 25, 2009 were reviewed and approved, as presented.

Marsh/Trimmer a motion to approve the Unofficial Minutes from the **August 25, 2009**
2009-261 B.O.C. Meeting, as presented.
5 ayes: 0 nays: **Motion Carried.**

Public Comments:

A resident expressed her concerns for safety with certain dogs running in her neighborhood. Commissioner Stone stated he would follow up.

Appointment:

Old Business:

**The Board received a Grievance from the Steelworkers Union in regards to Motion 2009-203 Custodian I & Custodian II hours. At the 08/11/09 B.O.C Meeting the Board returned Custodian II hours and settled that grievance. Commissioner Stone & Commissioner Marsh met with the Steelworkers Union Representatives in regards to Custodian I grievance on September 3, 2009. Commissioner Stone stated that the Board has two choices, we can either return Custodian I hours or take the grievance to the next step, which is mediation. The following motion was made:

Hunt/Marsh a motion to **deny** the grievance received by Custodian I, based on the outcome of

2009-262

September 3, 2009 meeting with the Union Representatives and take it to the next step mediation.

5 ayes: 0 nays: **Motion Carried.**

New Business:

**Commissioner Stone stated that although the idea to include handyman responsibilities to the Animal Controls Job Description was a good one for many reasons it is not feasible. Therefore, Commissioner Stone asked the Board to remove those responsibilities from the Animal Controls Job Description.

**Kauffman/Hunt
2009-263**

a motion to remove #10 on the Animal Control Officer's Job Description, which included caring out handyman responsibilities.

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Marsh stated that the Executive EDC Board Committee met with representative from the EDA Board in regards to the County contracting out the EDC Departments responsibilities, those responsibilities did not include the Fairgrounds or Smith Lake. The Executive EDC Board and the EDA Board Members discussed the expectations of both Boards. It is the recommendation of the Executive EDC Board that the County Board strongly consider contracting with EDA to take over the EDC responsibilities & revolving loan; Ms. Tammy Emig, EDC Chairman, is working on a contract. Commissioner Marsh stated that the County had two options to consider, hiring a part-time EDC Director with reduced hours, Board members, and meeting dates or to contract with EDA. After a lot of discussion, Commissioner Kauffman asked the Board to table a decision until a contract could be agreed upon and reviewed by each Board member and our County Attorney. In the meantime, Commissioner Hunt made a motion to appoint Commissioner Marsh as interim EDC Director.

**Hunt/Trimmer
2009-264**

a motion to appoint Commissioner Roger Marsh as interim EDC Director, as of September 11, 2009; until further notice.

5 ayes: 0 nays: **Motion Carried.**

Also, during the Budget Workshop Meetings the responsibilities of the Fairgrounds and Smith Lake were discussed. The Board agreed that the Maintenance Department could take on those responsibilities. Ms. Tammy Emig, EDC Chairman, stated that she will schedule a meeting to go over the Fairgrounds and Smith Lake and she will work with Mr. Breaugh, Maintenance Supervisor, on the Smith Lake Project, previously approved, until it is completed.

**Marsh/Hunt
2009-265**

a motion to turn over all responsibilities and budget of the Oscoda County Fairgrounds to the Maintenance Department as of September 11, 2009.

5 ayes: 0 nays: **Motion Carried.**

**Marsh/Hunt
2009-266**

a motion to turn over all responsibilities and budget of Smith Lake to the Maintenance Department as of September 11, 2009.

5 ayes: 0 nays: **Motion Carried.**

**The IT Budget and position was discussed at the Budget Workshop Meetings. Commissioner Marsh stated that he and Commissioner Trimmer met with Mr. Dan Kauffman, County IT, to discuss the option of the IT responsibilities being contracted out. Commissioner Marsh stated that this discussion was based on saving the County money and not a reflection on Mr. Kauffman's job performance. Commissioner Stone stated that it comes down to if the County is receiving its money worth for an onsite 20 hour IT position verses a contracted IT position. After a lot of discussion, Commissioner Kauffman stated that it is our obligation to provide the best IT service to the County, but at a reasonable rate. Commissioner Marsh stated that the County should at least research its options.

Hunt/Kauffman 2009-267 a motion to advertise for a contractor to provide the Information Technology (IT) Technical Support & Website Maintenance for Oscoda County for FY2010, as an option to our current County IT Employee status as a budget savings alternative.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, no. **Motion Carried.**

Financial:

**We have received notification from Norman C. Caldwell, P.S. Remonumentation Grant Administrator, that the amount of the Grant needs to be adjusted for FY2009 from \$20,388.00 to the corrected amount of \$11,188.00 a difference of \$9,200.00.

Hunt/Marsh 2009-268 a motion to make a budget adjustment to the General Fund Revenue Line #101-000-576.00 (Remonumentation) and Expense Line 101-236-826.00 (Reg. Deeds Remonumentation) to reflect the corrected amount of the 2009 Grant in the amount of \$11,188.00, and so amend the 2009 Budget.

Roll Call Vote: Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; **Motion Carried.**

**The B.O.C Office received a call from Joe Breaugh, Maintenance, Supervisor. The Maintenance Department Expense line used to order copy paper for the County is short. Mr. Breaugh estimates \$1,200.00 should be enough for the rest of the year.

Kauffman/Hunt 2009-269 a motion to move \$1,200.00 from contingency (101-890-965.00) to General Fund (265) expense line 101-265-729.00 (Supplies) and so amend the 2009 Budget.

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes. **Motion Carried.**

The Board reviewed and approved the Expenditures for **August 2009, as present by the Clerk's Office, in the amount of **\$575,137.22**

	PAYROLL	EXPENSES	TOTAL
General Fund	\$117,944.66	\$225,725.63	\$343,670.29
Ambulance Equip		\$1,006.31	\$1,006.31
Sheriff Equip		\$747.52	\$747.52
911 Emergency	\$7,635.29	\$3,237.57	\$10,872.86
Officer Training		\$686.99	\$686.99
Park Fund	\$5,007.84	\$5,211.41	\$10,219.25
D.A.R.E.		\$0.00	\$0.00
Ambulance Fund	\$30,305.01	\$19,556.92	\$49,861.93
Friend/Court	\$3,873.80	\$4,397.92	\$8,271.72
Public Guardian	\$907.20	\$115.86	\$1,023.06
Fairgrounds	\$1,050.00	\$1,569.35	\$2,619.35
Smith Lake		\$3,223.45	\$3,223.45
Hazmat		\$466.00	\$466.00
Historical Comm.	\$710.40	\$146.14	\$856.54
Gypsy Moth		\$4,660.00	\$4,660.00

Public Improvement		\$0.00	\$0.00
Building Dept.	\$3,320.34	\$451.25	\$3,771.59
R.O.D. Automation		\$4,234.40	\$4,234.40
Drug Law Enforcement		\$0.00	\$0.00
Law Library		\$410.48	\$410.48
Library	\$3,885.20	\$4,861.15	\$8,746.35
Council/Aging		\$12,000.00	\$12,000.00
EDC Revolving Loan		\$0.00	\$0.00
RSRF		\$0.00	\$0.00
Social Services		\$89,620.63	\$89,620.63
Child Care		\$11,332.12	\$11,332.12
Soldiers & Sailors		\$1,368.00	\$1,368.00
Veterans Trust		\$0.00	\$0.00
Airport		\$231.29	\$231.29
Youth Service		\$2,500.00	\$2,500.00
Tax Revolving		\$2,737.09	\$2,737.09
Summer Tax		\$0.00	\$0.00
<i>SUB TOTALS</i>	\$174,639.74	\$400,497.48	\$575,137.22
Road Commission			\$181,519.83
<i>Grand Total</i>		\$756,657.05	

Hunt/Marsh 2009-270 a motion to accept the Expenditures for **August 2009**, in the amount of **\$575,137.22** as presented by the County Clerks' Office.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes. **Motion Carried.**

The Board reviewed and approved the Claims & Audit Docket, presented by the Clerk's Office, dated for **September 8, 2009, and added an invoice for a play set in the amount of \$500.00. Total Claims & Audit **\$37,175.46**.

Marsh/Hunt 2009-271 a motion to accept Claims & Audit Docket, for **September 8, 2009** presented by the Clerk's Office, to include a \$500.00 invoice for a play set for Smith Lake, total Claims & Audit **\$37,175.46**.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

**The Board received a letter from Sheriff Grace requesting the approval to hire an Adult Crossing Guard.

Hunt/Trimmer 2009-272 a motion to make an exemption to the "Hiring Freeze" and allow the Sheriff to hire a part-time Adult Crossing Guard, as mandated and already budgeted for this year, effective immediately, in accordance to County hiring guidelines.

Roll Call Vote: Trimmer, yes; Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Stone:

- **Attended the Landfill Meeting. Filled in for Commissioner Hunt.
- **Met with the Steelworkers Union Representatives along with Commissioner Marsh to discuss the Grievance received from Custodian I.
- **Participated in a phone conference call along with Commissioner Hunt with Mr. Peter Cohl, County Attorney, to discuss District Court.
- **Met with Jeri Winton, County Clerk & Register of Deeds to discuss the Chief Deputy Clerks wage. Commissioner Stone asked the Board to approved Ms. Guslers wage as is. Commissioner Hunt made the following motion:

Hunt/Marsh 2009-273 a motion to keep Diane Gusler's, Chief Deputy Clerk, wage at \$13.03 which reflects a 2% non-union wage increase.

Roll Call Vote: Hunt, yes; Kauffman, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

Commissioner Hunt:

- **Attended the Landfill & Finance Meeting. Reviewed FY2009 & FY2010 Landfill Budget. The Finance Committee believes it has a resolution to take back to the full Landfill Board for approval.
- **Participated in a phone conference call along with Commissioner Stone with Mr. Peter Cohl, County Attorney, to discuss District Court.
- **Working on the Counties General & Special FY2010 Budget.

Commissioner Kauffman:

- **Attended the Landfill Meeting.
- **Attending the Michigan Works Conference next week.

Commissioner Marsh:

- **Attended the Citizens Ambulance Advisory Board Meeting. The 911 Signs and File for Life Cards were discussed.
- **Participated in a meeting with the Executive EDC Board Members and EDA Board Members to discuss the option to contract with the EDA to take on the responsibility of the Counties EDC & Revolving Loans.
- **Met with the Steelworkers Union Representatives along with Commissioner Stone to discuss the Grievance received from Custodian I.
- **Met with Dan Kauffman, IT, along with Commissioner Trimmer to discuss the IT Budget and position.
- **Attended a meeting with Courtney Box, Employee Benefits Solutions, Inc. along with Commissioner Trimmer to review the Counties current Health Insurance Policy and to discuss other options that could save the County money.

Commissioner Trimmer:

- **Met with Dan Kauffman, IT, along with Commissioner Marsh to discuss the IT Budget and position.
- **Attended a meeting with Courtney Box, Employee Benefits Solutions, Inc. along with Commissioner

Marsh to review the Counties current Health Insurance Policy and to discuss other options that could save the County money.

Public Comments:

**Ms. Tammy Emig thanked the Board for their support for the Smith Lake Project and Steiner Museum. A question was asked if the Environmental Firm at the Landfill is being held accountable. Commissioner Stone stated that they have accepted responsibility. Mr. Matteson asked the Sheriff how things were going with ORV's? Sheriff Grace stated that for the most part it has been good. Also, Mr. Matteson addressed Commissioner Kauffman asking him to look into what the County has to do to have O'CATS work with Oscoda Counties Michigan Works. Duane Roddy, EDC Director & Fairgrounds Coordinator, thanked the Board and everyone for allowing him to learn and serve Oscoda County.

**Chairman Stone adjourned the meeting at 10:58 a.m.

Next Meeting Scheduled for Tuesday,
September 22, 2009 at 10:00 a.m.