

COUNTY OF OSCODA

Board of Commissioners
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OFFICIAL MINUTES OCTOBER 13, 2009

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON **TUESDAY OCTOBER 13, 2009** AT 10:00 A.M. IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Stone, Hunt, Marsh, and Trimmer.
Members Excused: Kauffman.
Others Present: 7 members of the public were in attendance.

Chairman Stone called the meeting to order at 10:00 a.m.
Roll Call followed by the Pledge to the Flag.

The Board reviewed the agenda for today's meeting **October 13, 2009 and approved as presented.

Trimmer/Marsh a motion to accept the agenda for **October 13, 2009** as presented.
2009-286 4 ayes: 0 nays: **Motion Carried.**

The Minutes of **September 22, 2009 were reviewed and approved as presented.

Marsh/Hunt a motion to approve the Unofficial Minutes from the **September 22, 2009**
2009-287 B.O.C. Meeting as presented.
4 ayes: 0 nays: **Motion Carried.**

Public Comments:

**Mr. Byrne Adams, a Perry Lake resident, questioned the Board in regards to the expense of the "Perry Lake Project" stating in today's financial situation and the rising expense of this project continues to be a burden to us Perry Lake residents, at what cost is enough? Commissioner Hunt stated that he understood Mr. Adams concern, but the Board has to follow a Court Order, the final cost of the project is close.

Appointments:

**As part of the Board of Commissioners bylaws an "Annual Meeting" is required, under MCL 46.1, which is the Annual Apportionment Report. Ms. Christine Gerber, Equalization Director, presented the 2009 Apportionment Report in accordance to pursuant 211.36 & 211.37 of the General Property Tax Laws and asked the Board to adopt the Apportionment Report, as presented, and the aforementioned millage rates are spread on Taxable Valuation within Oscoda County for the 2009 taxing year. The following motions were made:

**Hunt/Trimmer
2009-288** a motion to go into an “Apportionment Session” (10:08 a.m.) as part of the Board’s Annual Meeting as required under MCL 46.1.

Roll Call Vote: Marsh, yes; Stone, yes; Hunt, yes;
Trimmer, yes. **Motion Carried.**

**Hunt/Marsh
2009-289** a motion to return to the Regular Board Meeting from the “Apportionment Session” (10:20 a.m.).

4 ayes: 0 nays: **Motion Carried.**

**Trimmer/Hunt
2009-290** a motion to adopt the recommended 2009 Apportionment Report, as presented by Chris Gerber, Equalization Director.

Roll Call Vote: Trimmer, yes; Marsh, yes;
Stone, yes; Hunt, yes; **Motion Carried.**

Old Business:

**Commissioner Hunt gave an overview of the 2010 General and Special Fund Budgets. Every Department received their Budget and was asked to schedule an appointment if they had any questions; the MSU Extension, Prosecuting, and the IT Budgets were review with those Department heads. Commissioner Hunt stated, at this point the General Fund is looking at \$193,819.36 difference between the expected revenue and the expenses, which does not include the expected insurance increases, an extra pay-day, and some carryover balances. The County may have a possible \$69,500.00 carryover from FY2009 however to balance the FY2010 budget, funds from the Counties Fund Balance will have to be used. Commissioner Hunt stated the Board could approve a “Proposed FY2010 Budget” at the next meeting and amend as we go along; he expects some more changes in the Budget. Commissioner Stone stated that the County should not rely on the Fund Balance to balance the Budget and would like to hold a third Budget Workshop to review the budget again. Commissioner Trimmer made a motion to hold a third Budget Workshop and the following motions were made in regards to the MSU Extension, Prosecuting, and the IT Budgets.

**Trimmer/Hunt
2009-291** a motion to hold a third Budget Workshop on October 27, 2009 at 1:00 p.m.

4 ayes: 0 nays: **Motion Carried.**

**Hunt/Marsh
2009-292** a motion to change the Steelworkers Union, MSU Extension Secretary (Group 3) position from a full-time status (35 hrs) to a part-time status (25 hrs), effective January 1, 2010, as part of FY2010 Budget cuts.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

**Hunt/Marsh
2009-293** a motion to move \$1,900.00 from Contingency to the Prosecuting Attorney Budget (229) \$600.00 to expense line 101-229-729.00 (Supplies), \$1,000.00 to 101-229-850.00 (Telephone), and \$300.00 to 101-229-853.00 (Liens) and so amend the 2009 Budget.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

**Trimmer/Hunt
2009-294** a motion to rescind motion 2009-267 to advertise for a contractor to provide IT and Website Maintenance.

4 ayes: 0 nays: **Motion Carried.**

**Trimmer/Hunt
2009-295** a motion to change Dan Kauffman, IT, employment status from a Regular part-time, 20 hour Salary employee (\$36,600.00 +\$600.00 phone reimbursement) to an Irregular Part-time employee, \$13,200 Salary Employee at 20 hours per month for regular pre-plan maintenance activities and \$70.00 per hour for service calls for emergency or unplanned services, effective January 1, 2010, due to budget cuts.
Roll Call Vote: Marsh, yes; Stone, yes;
Hunt, yes; Trimmer, yes. **Motion Carried.**

**Judge Root asked the Board to make the following motions to show the Counties support and approve as required as part of the Grant process.

**Trimmer/Marsh
2009-296** a motion to approve the Application for the Title V Planning Grant for the term August 1, 2009 through July 31, 2010 submitted by Oscoda County as Applicant Agency, and to confirm Joseph L. Stone, Chairman of the Oscoda County Board of Commissioners, as the Authorized Official to sign Title V Planning Grant contracts on behalf of Oscoda County. Also, to accept Title V Planning Grant Contract, Grant No. 431B9201494, with the State of Michigan Department of Human Services.
Roll Call Vote: Trimmer, yes; Marsh, yes;
Stone, yes; Hunt, yes; **Motion Carried.**

**Trimmer/Marsh
2009-297** a motion to approve the Application for funding of the Oscoda County Security Initiative submitted by Oscoda County as Government Entity Applicant under the American Recovery and Reinvestment Act of 2009, Byrne Justice Assistance Grant Program and to confirm Joseph L. Stone, Chairman of the Oscoda County Board of Commissioners, as the Authorized Official to sign Grant contracts on behalf of Oscoda County. Also, to accept Contract 20093797, Grant Agreement with Michigan Department of Community Health.
Roll Call Vote: Hunt, yes; Trimmer, yes;
Marsh, yes; Stone, yes. **Motion Carried.**

**Trimmer/Marsh
2009-298** a motion to proceed as indicated in Attachment 2 Statement of Work, Timeline, Contract # 20093797, Grant Agreement between Michigan Department of Community Health and County of Oscoda and to authorize M33 Access, the county internet service provider to upgrade Oscoda County internet access to a combination of T1 lines and wireless service to maximize and balance upload and download speeds for quality video transmission to and from the Oscoda County Courthouse Annex. Also, to authorize the county IT Specialist to coordinate the internet connection upgrade within the Oscoda County Courthouse Annex with M33 Access to maximize and balance upload and download speeds for quality video transmission and to install a wireless network in the Courthouse Annex. Also to authorize purchase of the Jefferson Audio Video Systems, Inc. (JAVS) technology enhancement system that enables video arraignment, remote testimony, video recording, transport surveillance, and court facility surveillance, and authorize Chairman to sign contracts for the above services and purchases on terms and conditions required by Contract # 20093797, Grant Agreement, and subject to limitations of the grant budget.
Roll Call Vote: Marsh, yes; Stone, yes;
Hunt, yes; Trimmer, yes. **Motion Carried.**

New Business:

**The Board received a letter from Mrs. Ward requesting the Board consider hiring an attorney to assist the County with the negotiations of two aviation easements needed to move forward with the Oscoda County Airport runway paving project, Also, the Board discussed the FY2009-2010 Airport Snowplowing and decided to retain the current services of "Precision Excavating" for \$225.00 (same rate as last three years) with a \$450.00 additional charge for extra services rather than putting it out for bid.

**Hunt/Marsh
2009-299** a motion to hire Mr. Boris Yakima, Attorney, from Bloomfield Hills, Michigan, to negotiate the acquisition of two aviation easements needed to move forward with the Oscoda County Airport runway paving project, at a rate of \$245.00 per hour, with the County responsible for 2.5% of the total costs, paid out of the Special Fund (295) Airport.

Roll Call Vote: Trimmer, yes; Marsh, yes;
Stone, yes; Hunt, yes; **Motion Carried.**

**Hunt/Trimmer
2009-300** a motion to retain Precision Excavating for "Snow Removal" at the Oscoda County Airport, at a rate of \$225.00 per plow, with a \$450.00 additional charge for extra services, as presented, for the FY2009/2010 Winter Season.

Roll Call Vote: Hunt, yes; Trimmer, yes;
Marsh, yes; Stone, yes. **Motion Carried.**

**Commissioner Hunt stated he participated in a meeting along with Jim Anderson, County Auditor, Bill Kendall, County Treasurer, Jeri Winton, County Clerk & Register of Deed, Becky Smutek, Deputy Clerk, and Mr. Mike Strader from MERS. The 2008 Annual Actuarial Valuation Report was reviewed along with the current market and employer services. It was recommended that the Counties MERS Blended Rate be increased from 20.29% to 31.2%, for Division 10 & 11, and amend the 2009 Budget. Also, the Board received a letter from the County Clerk, Jeri Winton, with a request to transfer Diane Gusler , Chief Deputy Clerk, from Division 1, General Union, to Division 12, as recommended.

**Hunt/Trimmer
2009-301** a motion to transfer Diane Gusler from Division 1, General Union, to Division 12 transfer in MERS, effective April 1, 2009.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

**Hunt/Marsh
2009-302** a motion to change the Counties MERS Blended Rate from 20.29% to 31.2% with the authorized signature of the Chairman and County Clerk for the balance of the year and through the FY2010.

Roll Call Vote: Hunt, yes; Trimmer, yes;
Marsh, yes; Stone, yes. **Motion Carried.**

**Hunt/Marsh
2009-303** a motion to move \$47,938.00 from Contingency to General Fund (851) expense line 101-851-718.00 (Ins./Bonds/Fringes Retirement) and so amend the 2009 Budget.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

**After a lot months of deliberation, the Board made a decision to stay with the Counties current Insurance Agent, Employee Benefit Solutions, Inc. for the FY2010. Also, the County is expecting a 16%-18% insurance premium increase for FY2010, therefore to offset that increase the Board decided to change their Health Insurance Policy from a PPO3 to a PPO12. Commissioner Hunt stated that every

employee will be reimbursed the differences between the PPO3 and PPO12, which includes but is not limited to a higher deductible. An Employee "Question & Answer" Meeting will be scheduled in the near future and a letter will be sent out to the Unions and to each employee with an explanation.

**Hunt/Marsh
2009-304** a motion to stay with the Counties current Insurance Agent, Employee Benefit Solutions, Inc. and the Counties current Third Party Administrator, P.B.S, for the FY2010.

Roll Call Vote: Stone, no; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

**Hunt/Marsh
2009-305** a motion to change the Counties Health Insurance Policy from a PPO3 to PPO12, effective January 15, 2010 with the policy differences reimbursed through the Counties Third Party Administrator, making all County employees whole, by providing equivalent (to the current) Health Insurance Coverage.

Roll Call Vote: Marsh, yes; Stone, yes;
Hunt, yes; Trimmer, yes. **Motion Carried.**

**The Board received a letter from Casey Pullum, Ambulance Director, with a request to hire three additional irregular employees to fill open shifts. Mr. Pullum reminded the Board that by hiring irregular employees the payroll for the Ambulance Department does not increase.

**Trimmer/Hunt
2009-306** a motion to make an exemption to the "Hiring Freeze" and allow the Ambulance Director to hire three (3) new irregular EMT's; at the current EMT wage scale, in accordance to the Counties hiring guidelines, effective immediately.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

Financial:

**The Board received a request for some FY2009 Budget Amendments from Circuit Court.

101-131-813 -00 Assignment Visiting Judge - \$ 100.00
101-131-816-00 Substitute Ct. Reporter - \$ 500.00
101-131-729-00 Office Supplies - \$ 500.00
101-131-814-00 Appellate Attorney - \$1500.00
101-131-775-00 Equipment - \$1000.00
101-131-945-00 Payment to other Counties - \$1300.00
101-131-745.01 Books + \$ 20.00
101-131-804.00 Witness Fees + \$ 2250.00
101-131-931.00 Equipment Repair + \$ 25.00
101-131-803.00 Jury Fees + \$ 1721.00
101-131-730.00 Postage + \$ 100.00
101-131-815.00 Transcripts + \$ 784.00

**Hunt/Marsh
2009-307** a motion to amend the Twenty-third Judicial Circuit Court Budget (131) expense lines, per list, as recommend by the Court Administrator, and so amend the 2009 Budget.

Roll Call Vote: Stone, yes; Hunt, yes;
Trimmer, yes; Marsh, yes. **Motion Carried.**

The Board reviewed and approved the Expenditures, for the month of **September 2009, presented by the Clerk's Office, total September Expenditures **\$714,712.07**.

	PAYROLL	EXPENSES	TOTAL
General Fund	\$125,769.07	\$159,538.66	\$285,307.73
Ambulance Equip		\$220.38	\$220.38
Sheriff Equip		\$1,088.28	\$1,088.28
911 Emergency	\$7,626.17	\$2,632.90	\$10,259.07
Officer Training		\$0.00	\$0.00
Park Fund	\$4,933.64	\$8,076.53	\$13,010.17
D.A.R.E.		\$0.00	\$0.00
Ambulance Fund	\$30,538.78	\$14,688.64	\$45,227.42
Friend/Court	\$3,873.80	\$3,560.60	\$7,434.40
Public Guardian	\$971.40	\$505.09	\$1,476.49
Fairgrounds	\$840.00	\$1,138.11	\$1,978.11
Smith Lake		\$8,750.00	\$8,750.00
Hazmat		\$0.00	\$0.00
Historical Comm.	\$740.00	\$110.16	\$850.16
Gypsy Moth		\$3,269.12	\$3,269.12
Public Improvement		\$0.00	\$0.00
Building Dept.	\$3,109.74	\$6,452.62	\$9,562.36
R.O.D. Automation		\$0.00	\$0.00
Drug Law Enforcement		\$0.00	\$0.00
Law Library		\$259.71	\$259.71
Library	\$3,484.22	\$3,079.19	\$6,563.41
Council/Aging		\$36,000.00	\$36,000.00
EDC Revolving Loan		\$14,000.00	\$14,000.00
RSRF		\$0.00	\$0.00
Social Services		\$251,164.35	\$251,164.35
Child Care		\$4,571.09	\$4,571.09
Soldiers & Sailors		\$1,233.44	\$1,233.44
Veterans Trust		\$0.00	\$0.00
Airport		\$164.41	\$164.41
Youth Service		\$2,500.00	\$2,500.00
Tax Revolving		\$9,821.97	\$9,821.97
Summer Tax		\$0.00	\$0.00
<i>SUB TOTALS</i>	\$181,886.82	\$532,825.25	\$714,712.07
Road Commission			\$208,097.53
<i>Grand Total</i>		\$922,809.60	

Hunt/Trimmer 2009-308 a motion to accept the Expenditures Report for **September 2009**, in the amount of **\$714,712.07**, as presented by the Clerk's Office.

Roll Call Vote: Marsh, yes; Stone, yes;
Hunt, yes; Trimmer, yes. **Motion Carried.**

The Board reviewed and approved the Claims & Audit Docket, presented by the Clerk's Office, dated for **October 13, 2009, total Claims & Audit **\$80,027.72**.

Hunt/Trimmer 2009-309 a motion to accept Claims & Audit Docket, for **October 13, 2009** presented by the Clerk's Office, total Claims & Audit **\$80,027.72**.

Roll Call Vote: Trimmer, yes; Marsh, yes;
Stone, yes; Hunt, yes; **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Stone:

- **Participated in a Budget meeting along with Commissioner Hunt and Kathleen Solomon, Prosecutor. Discussed the FY2009 & 2010 Prosecuting Attorney Budget.
- **Participated in a Budget meeting along with Commissioner Hunt and Phil Durst, MSU Extension Director. Discussed the 2010 MSU Extension Budget.
- **Participated in a Budget meeting along with Commissioner Trimmer and Dan Kauffman, IT. Discussed the 2010 IT Budget.
- **Attended a meeting along with Commissioner Marsh, Casey Pullum, Ambulance Director and Steelworkers Union Representatives to discuss Grievance No. 9-14-09-01.
- **The Pavilion is almost complete out at Smith Lake.
- **Attending the Oscoda County Airport's MAP meeting along with David Kauffman, Airport Manager this Thursday, October 15th.

Commissioner Hunt:

- **Attended a meeting with Primary Care representatives to discuss the future of a central location for a County Health Care Clinic; through a grant they will use the AuSable Health Care Clinic in Fairview for now. If interested they are looking for Board Directors.
- **Attended the Landfill Meeting and Personnel Committee Meeting. The Board voted to keep the Landfill investments the same. The Recycling Program has been cut, effective January 1, 2010. A Special Meeting "Information Only" has been scheduled for October 15th in Alpena at 7 p.m. to discuss the future of the Recycling Program. Also, using excising application the Personnel Committee interviewed for a new Heavy Equipment Operator.
- **Participated in a Budget meeting along with Commissioner Stone and Kathleen Solomon, Prosecutor. Discussed the FY2009 & 2010 Prosecuting Attorney Budget.
- **Participated in a Budget meeting along with Commissioner Stone and Phil Durst, MSU Extension Director. Discussed the 2010 MSU Extension Budget.
- **Met with Casey Pullum, Ambulance Director, along with Commissioner Marsh to discuss his Job Description, hiring an Assistant, and other Department concerns.
- **Participated in a MERS meeting along with Jim Anderson, County Auditor, Bill Kendall, County Treasurer, Jeri Winton, County Clerk & Register of Deed, Becky Smutek, Deputy Clerk, and Mr. Mike Strader from MERS. Discussed the 2008 Annual Actuarial Valuation Report was reviewed along with the current market and employer services.

- **Attended the District Health Department #2 Meeting. FY2009/2010 Budget was finalized using some of the DHD#2 Fund Balance. The “Interim Government Agreement” is being reviewed again. The Ogemaw B.O.C has scheduled a “Public Hearing” on October 22nd to discuss adopting the “Smoking Ban”.
- **Attended the Road Commission meeting. Discussed the “Perry Lake Project” DEQ Permit has been approved and bids are being accepted.
- **Attended a meeting along with Commissioner Marsh and Employee Benefits, Inc. Mark Sission to discuss the expected increase in our insurance premiums and the Counties options to reduce cost.
- **Worked on the FY 2010 General and Special Fund Budgets.

Commissioner Kauffman: Excused.

Commissioner Marsh:

- **Attend a Collaborative Meeting, held at Kirtland Community College, in regards to “Early Childhood Programs”. Discussed ways to continue those “Early Childhood Programs” with the State & Federal Budget cuts they are facing.
- **Attended a meeting along with Commissioner Trimmer and Jennifer Martin, Cadillac Insurance, to Discuss options to reduce the Counties Health Insurance.
- **Met with Casey Pullum, Ambulance Director, along with Commissioner Hunt to discuss his Job Description, hiring an Assistant, and other Department concerns.
- **Attended a meeting along with Commissioner Hunt and Employee Benefits, Inc. Mark Sission to discuss the expected increase in our insurance premiums and the Counties options to reduce cost.
- **Attended a meeting along with Commissioner Stone, Casey Pullum, Ambulance Director and Steelworkers Union Representatives to discuss Grievance No. 9-14-09-01.
- **Attended the NEMCSA Meeting. Discuss the Head Start Programs and reviewed applications.
- **Attended Park Board Meeting. Reviewed projects and the 2009 Season. Approved the new By-laws.
- **Attended the Planning Commission Meeting. Discussed taking over Brownfield and meeting dates for FY2010.
- **As the EDC Interim Director reviewed the EDC Departments e-mails and phone messages.

Commissioner Trimmer:

- **Attending the Council on Aging Meeting. Received new energy saving windows and doors.
- **Attended the MTA Meeting. Discussed Recycling Program. Townships are willing to help to keep the program.
- **Attended a meeting along with Commissioner Marsh and Jennifer Martin, Cadillac Insurance, to discuss options to reduce the Counties Health Insurance.
- **Participated in a Budget meeting along with Commissioner Stone and Dan Kauffman, IT. Discussed the 2010 IT Budget.
- **Participated in a conference call with NEMCOG. A Energy Grant is available; NEMCOG will apply as a Region. If awarded Oscoda County could use some of that stimulus money for new windows, lights, thermostats, etc.
- **Just a reminder, the “Agency Breakfast” is at the Paddle Inn at 7a.m. on Wednesday October 14th.

Public Comments:

- **Ms. Tammy Emig questioned the Board in regards to hiring a lawyer for the Airport, if a settlement cannot be reached is the Counties next step condemnation? Commissioner Stone stated he hopes it will not get to that point. In regards to Recycling Program, does Oscoda County own their recycling bins? Commissioner Hunt stated that yes Oscoda does. Ms. Emig stated that the Post Office is now recycling newspapers; taking their recycling papers to Saginaw. Casey Pullum, Ambulance Director, stated the new ambulance rig should be here in about two weeks; three weeks earlier than expected.

Bill Kendall, County Treasurer, announced there was a meeting at the Conference Room tonight (October 13th at 7p.m.) for any new applicants for “Habitat for Humanity”. Commissioner Hunt stated he is looking into signage for Garland.

Chairman Stone adjourned the meeting at 11:40 a.m.

Next Meeting Scheduled for Tuesday,
October 27, 2009 at 10:00 a.m.